


MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
RE: Request Approval to Issue a Purchase Order for the Weed Park Lighting Project
DATE: January 29, 2019

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to issue a purchase order for the Weed Park Lighting Project.

BACKGROUND:

The proposed Weed Park Lighting Project would be to replace the street lighting in the 64-acre 119-year-old park. Over the years the lighting to include the wiring has failed beyond normal repair. The new lights would be LED and would make the park safer to use at night.

RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified. We are working directly with Musco for the purchase of the lights. Musco also provided the bid specifications for the installation of the lights to be installed by a licensed electrician.

We received three (3) bids that met the minimum bid specifications and they are as follows:

<u>Electrician</u>	<u>Installation Service</u>	<u>Musco Materials</u>	<u>Project Total</u>
Jeff Hackett Electric	\$83,890.00	\$91,110.00	\$175,000.00
Pearl City Maintenance	\$85,125.00	\$91,110.00	\$176,235.00
Kaufman Electric	\$89,900.00	\$91,110.00	\$181,010.00

At this time, the City Staff would recommend that the City Council approve a purchase order to Musco Sports Lighting, LLC using the Jeff Hackett Electric installation bid of \$83,890.00 for a total purchase order amount of \$175,000.00.

The FY18/19 budget carried forward from the FY17/18 budget has \$200,000.00 allowed for the Weed Park Lighting Project.

BACKUP INFORMATION:

1. Division Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

C. Nick Gow, Superintendent of Parks
Nancy Lueck, Finance Director

MEMORANDUM

January 30, 2019

To: Richard Klimes, Director of Parks and Recreation
From: Nick Gow, Superintendent of Parks
Subject: Weed Park Lighting Project

In the FY18/19 budget, \$200,000 was approved to replace all of the street lights throughout Weed Park. With the understanding that we would purchase the light poles/fixtures from Musco Lighting and using their resources to assist in sub-contracting out the installation of the materials, the following quotes were received for the installation of the light system:

<u>Company</u>	<u>Installation Services</u>	<u>Musco Materials</u>	<u>Project Total</u>
Jeff Hackett Electric	\$83,890	\$91,110	\$175,000
Pearl City Maintenance	\$85,125	\$91,110	\$176,235
Kaufman Electric	\$89,900	\$91,110	\$181,010

After reviewing the quotes, I would recommend that we issue a purchase order to Musco lighting for \$175,000 for the purchase of materials and installation by Jeff Hackett Electric for the Weed Park Lighting Project.